

CHARLES DURRENBERGER

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HIGHLIGHTS OF QUALIFICATIONS

- Over 20 years experience in journalism, including writing, editing and design.
- Web design and social networking experience.
- Experienced in organizing, marketing and operating a non-profit golf tournament.
- Volunteer work includes raising almost \$60,000 for college scholarships.
- Self-starter with excellent organizational skills and attention to detail.
- Diligent work ethic with outstanding record of reliability and dependability.

PROFESSIONAL SUMMARY

- Sales and Promotional Experience
- Knowledge of Journalistic Style
- Daily Newspaper Experience
- Media/Public Relations Skills
- Experienced in Web Design
- Superb Communication Skills
- Multi-Task Oriented
- Highly Organized
- Able to Meet Tight Deadlines
- Newsletter/Brochure Publishing

PROFESSIONAL EXPERIENCE

FREELANCE SPORTSWRITER/WEB DESIGNER, McKinney, Texas 2006 – Present
Independent contractor writing deadline and non-deadline material for media outlets, including The Dallas Morning News, New Orleans Times-Picayune, The Associated Press, CBSSports.com, Corpus Christi Caller-Times, Tucson Lifestyle magazine, Lindy's College Football magazine, The Sports Exchange, and USAHockey.com.

BUREAU OF THE CENSUS, McKinney, Texas 2010

Crew Leader

- Supervised crew of 16 Enumerators and 2 Crew Leader Assistants for purposes of Non-Responder Follow-Up for 2010 Census.
- Trained crew of 18 on Census policies and procedures, and oversaw production for three-month operation.

COLDWELL BANKER RESIDENTIAL BROKERAGE, Tucson, Arizona 2006 – 2008

Executive Sales Associate

- Licensed Realtor® in the state of Arizona representing buyers and sellers in residential transactions.
- Recognized as Rookie Realtor® of the Year for both the Tucson Association of Realtors® and company-wide for Coldwell Banker in Arizona for fiscal 2006-07.
- Achieved nearly \$5 million in real estate sales in just two years, including luxury properties.
- Gained experience in marketing properties through a variety of mediums, including print advertising, direct mail, open houses, and fliers and brochures. Built web sites to market individual properties.

ARIZONA DAILY STAR, Tucson, Arizona 2001 – 2006

Senior Reporter/Copy Editor

- Served as beat reporter for University of Arizona football and baseball as well as amateur and professional golf at a daily newspaper with circulation over 100,000.
- Produced as many as 7-10 articles per week on sports topics.
- Edited copy for factual and grammatical errors, wrote headlines, photo captions, and designed pages electronically by editing photos and graphics. Integrated tables and graphics on news pages to meet formatting requirements.
- Assisted in planning daily coverage and conceptualizing news package.
- Recognized for excellence by Arizona Press Club and Associated Press Managing Editors Association.
- Served as voter in Associated Press College Football Poll.

TUCSON CITIZEN, Tucson, Arizona

1996 – 2001

Senior Reporter/Prep Sports Coordinator

- Served as beat reporter for University of Arizona football and baseball as well as amateur and professional golf at a daily newspaper with circulation over 50,000.
- Produced as many as 7-10 articles per week on sports topics.
- Coordinated sports coverage of 25 high schools via staff of 10 part-time reporters.
- Recognized for excellence by Arizona Press Club and Associated Press Managing Editors Association.
- Served as voter in Associated Press College Football Poll.

SULPHUR SPRINGS NEWS-TELEGRAM, Sulphur Springs, Texas

1991 – 1996

Sports Editor

- Produced sports section at daily newspaper with circulation of 10,000.
- Reported on sports at town's main high school, and coordinated coverage of area schools.
- Edited copy for factual and grammatical errors, wrote headlines, photo captions, and designed pages electronically by editing photos and graphics. Integrated tables and graphics for news pages to comply with standard formatting and page requirements. Supported aspects of document production, and assisted in determining appropriate software tools to meet delivery requirements.
- Worked directly with reporters, authors and other contributors to ensure compliance with production requirements. Coordinated with photographers and other contributors to meet tight deadlines. Worked with print shop and composing to ensure prompt and accurate delivery of printed products associated with sports desk.
- Recognized for excellence by Associated Press Managing Editors Association.
- All-State Football Chair for Texas Sportswriters Association.

TAYLOR DAILY PRESS, Taylor, Texas

1988 – 1991

Sports Editor

- Produced sports section at daily newspaper with circulation of 7,000.
- Reported on sports at town's main high school, and coordinated coverage of area schools.
- Edited copy for factual and grammatical errors, wrote headlines, photo captions, took photos, and designed pages.
- Recognized by Associated Press Managing Editors Association.

LEE COUNTY WEEKLY, Giddings, Texas

1985 – 1988

Editor/Publisher

- Wrote copy, edited copy and designed pages.
- Prepared budgets and monitored financial aspects of a weekly newspaper.
- Managed a staff of 3 writers, 1 copy editor, 1 photographer, 3 advertising sales people and 1 office manager.
- Proficient in the daily operations of a start-up newspaper.
- Recognized for excellence by Texas Press Association as best weekly newspaper in the state in 1988.

EDUCATION

Texas State University; San Marcos, TX

Bachelor of Science Degree in Education

COMPUTER SKILLS

Adobe: Dreamweaver, Photoshop, Illustrator, Flash, InDesign.

Microsoft: Publisher, Excel, Word, Outlook.

Quark: Xpress, CopyDesk.

Web: HTML; CSS; JavaScript; PHP.

PROFESSIONAL & COMMUNITY AFFILIATIONS

Member, Football Writers Association of America, 1998 – Present

Member, National Association of Realtors, 2006 – 2010

Member, Public Relations Committee, Tucson Association of Realtors, 2007 – 2008

President, Gary P. Durrenberger Memorial Scholarship, Inc., 2004 – Present

Little League Baseball Coach, 1992-2002